



BOARD MEETING MINUTES of the FORTVILLE VERNON TOWNSHIP PUBLIC LIBRARY TRUSTEES
Tuesday July 20, 2021 at 5:59 PM
Meeting was held in person with Zoom video conference option.

Call to Order: Julie Wilson

Roll Call & Declaration of Quorum: Julie Wilson

Present: Michael Frischkorn, Lola Halterman, Rebecca Hiday, Kittie Masters, Julie Wilson, and Catherine Witsman were in attendance.

Absent: Ashley Jenkins

Others Present: Director Melissa Dragoo, Office Manager/Treasurer Gale Jacobi.

Approval of Meeting Minutes: Motion was made to approve the June 15, 2021 meeting minutes by R. Hiday. Second was made by M. Frischkorn. Motion carried 6-0.

Treasurer's Report:

- **Voucher reports:** Approve June 2021 vouchers/check register/disbursements #146-180 totaling \$36,509.45 for payment. Payroll/Personnel: 2 payrolls totaling \$16,615.44.
- **Receipts reports:** Total June receipts #39-50 of all funds is \$64,313.46. The Operating Fund Receipts were \$61,245.30 and Payroll Withholdings receipts were \$3,068.16. Increase in funds received due to winning 2 grants.
- **Financial Report/Investment Report/Bank Balances as of 6/30/21:** the balance of all funds is \$533,442.68. The Fund Audit Report, Bank Audit Report, GBC transaction account monthly balances and GBC CC transaction activity are available for review.
- **Appropriation Resolution for Changes to Appropriation** – Need to appropriate \$250.00 toward Legal Services (#431.3) and Freight Express (#432.5) from Other Professional Services (#431.4) and Postage (#432.2).
- Motion was made to approve the June Finances report by M. Frischkorn. Second was made by L. Halterman and passed 6-0.
- Motion to approve June 2021 appropriation resolution of \$250.00 made by C. Witsman. Second was made by J. Wilson. Motion carried 6-0.

Director's Report:

- New patron sign up showing noticeable increase
- Summer Reading Program
- HCCF Grant - \$4000, Nine Star Grant - \$5,000
- Novick-Teck



Old Business:

- **New Board Member:** Rebecca Hiday's appointment approved 6/15/21, notarized and filed at the courthouse.
- Ashley's reappointment was approved by MVCSC 7/19/21.

New Business:

- KRM Architecture presentation
- LWC Architecture presentation
- **Website Design:** Sharp Guys
Motion was made to approve contracting with Sharp Guys for website design (\$9,000) and ongoing maintenance (\$100) by C. Witsman, second by K. Masters. Motion passed 6-0.
- Friends of the Library – setting up the 501c3

Public Comment: none

Board Comments: none

Adjourn: The meeting adjourned at 8:45 PM.

Next Board Meeting: Tuesday August 17, 2021 at 6:30 PM.